



Philippine Heart Association
49th Annual Convention and Scientific Meeting
May 23-25, 2018
Edsa Shangri-la Hotel, Mandaluyong City

Guidelines for submission of abstracts and manuscripts for the various research sessions

Responsibilities of Authors

1. All abstracts and manuscripts must be submitted electronically. All Author Information, including: First name, middle initial, and last names, contact numbers, email address and institution shall be in the cover letter with each submission.
2. Deadline for submission of abstracts will be the 3rd Monday of January of every year unless changed by the PHA board, on or before midnight – as indicated in email sent by the fellow and received by PHA (for 2018, the **deadline for submission is 3rd Monday or January 15, until midnight**). The manuscripts shall be submitted on the 3rd Monday of February every year on or before 12 midnight as well. Only those who have submitted the abstracts shall be allowed to submit the full manuscript.
3. Authors must ensure that the data were collected in an ethical manner and has been approved by an institutional ethics review board.
4. For the Francisco Tangco Young Investigators Award (YIA), one of the co-authors should be a PHA Fellow in good standing.
5. Authors must ensure that the paper submitted is their own original work.
6. A declaration of originality must be submitted together with the abstract.
7. Please ensure that your manuscript is not currently under review at another journal or is not forthcoming.
8. The research paper should have been reviewed by the training institution's research coordinator or training officer. A certificate signed by the respective research coordinator or training officer stating such must be submitted along with the abstract and declaration of originality.
9. Please prepare abstract and manuscript for anonymous review by removing author's names and affiliations. Kindly DO NOT include the name of your institution in the title and abstract of your paper.
10. Double space all manuscript including text, headings, abstract, quotations and references. Tables may be in single space.
11. Please use a 12-point Arial font, saved in Microsoft word and PDF file.
12. The abstract should be structured with distinct, labeled sections like introduction, methods, results, and discussion for rapid comprehension in less than 300 word count, double space excluding key words. Please DO NOT put figures nor tables in the abstract.
13. The goal of PHA is research publication. Go over the instruction for authors of your target journal. Example: Circulation <http://circ.ahajournals.org/content/how-to-submit-manuscript>
14. Please follow instructions. Revisions to each paper are allowed provided it is re-submitted before the deadline. Revision is not allowed after the deadline has passed.
15. Papers will be assessed by at least 10 reviewers per category. The 5 papers with the highest scores will be eligible for oral presentation.
16. Five (papers) will be chosen per category for oral presentation. Winning papers will be submitted to PJC for review and possible publication.
17. Winners shall receive the following:

	1 st place	2 nd place	3 rd place
YIA	P50,000	P35,000	P25,000
Meta-analysis	P15,000	P12,000	P9,000
Case report	P10,000	P8,000	P6,000
PHA-Servier Most Outstanding Research in Cardiology c/o Servier			
Runners up for YIA, Meta and Case report (4 th and 5 th place) - P3,000 each			